



The Oyster Festival

At Five Island Park, New Rochelle

JADE Creative Events
403 Main St. PO Box 543
Armonk, NY 10504
www.JadeCreativeEvents.com
email:info@jadecreativeevents.com

September 26th and 27th 2009 FOOD VENDOR FORM

The Oyster Festival takes place in beautiful Five Islands Park in New Rochelle, NY. It includes live entertainment, children's show and activity Center – Rides, Games, an array of Food including Italian, Seafood, Barbecue, and Beverage, Arts and Crafts Vendor tents. It is expected to have several thousand attendees on both Saturday and Sunday.

Complete this application (please print) and send with payment to: JADE Creative Events LLC, ATTN: Oyster Festival, 403 Main St PO Box 543, Armonk NY 10504. (Make check payable to OSM PARTNERS)

Please make and keep a copy of application for your reference. DEADLINE August 26th 2009.

Business Name _____

Primary Contact/Title _____

Address _____ City/State/Zip _____

Telephone _____ Fax: _____

Email: _____ Cell Phone (____) _____

Website: _____

List events you participated in the last year:

(Use reverse side if necessary)

Do you require electricity? (Please complete information if YES) Yes ____ No ____

List amount of power required in amps and equipment to be used during the event:

Will you use propane? (Please complete information if YES) Yes ____ No ____

Number and size of propane tanks:

Describe storage of tanks:



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Certificate of Insurance information (see requirements):

_____ enclosed
 _____ will be provided by September 1, 2009.

Payment is enclosed for:

_____ 20' x 20' Space Fee Full Payment @ \$ 725 (\$675 for New Rochelle based business)
 _____ \$50 per 20 Amps of electrical service

Please list all menu items and prices (use additional page if necessary)

Product Description Price

Vendor affirms that he/she is authorized to sign this application on behalf of the above named business, has read the Terms and Conditions of the Oyster Festival and, if he/she participates, agrees to abide by them. Vendor agrees to use the contracted space and shall not send an agent nor sublet or assign any portion of that space. Vendor understands that the event will be held rain or shine and there will be NO REFUND in the event of inclement weather.

Vendor shall be solely responsible for any and all injuries to persons or damages of property or any other injury, claim, damage or loss of whatever nature, arising directly or indirectly from participation in this event. Vendor shall INDEMNIFY, SAVE AND HOLD HARMLESS the City of New Rochelle, JADE Creative Events Inc., OSM Partners Inc., The Oyster Festival at Five Islands Park and their employees, agents and volunteers from and against all liability, loss, damages, claims, costs and expenses (including but not limited to court costs and reasonable attorney fees) arising out of injury to person or damages to property or any other injury, claim, damage, claim, loss, cost or expense arising from the Oyster Festival at Five *Islands Park*.

Signature _____ Date _____

Health Permit and Certificate of Insurance must be submitted by September 1, 2009

TIME: 11AM to 9PM on Saturday and 11AM to 8PM on Sunday

PAYMENT REQUIRED WITH APPLICATION

Menu items to be served: *(please be specific)*

I will be submitting an entry for the Judges Table

Entry: _____

INSURANCE: Vendor must provide to Management a Certificate of Insurance for General Liability Insurance (and Product Liability if applicable) in an amount not less than \$1 million, including Workers' Compensation. Named Additional Insured must be: City of New Rochelle, Westchester Oyster Festival and JADE Creative Events, LLC.

I have insurance

I will be purchasing a one day insurance policy



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IMPORTANT INFORMATION

A confirmation, receipt, and booth packet with map and all necessary applications will be mailed to you by Monday, September 1st, 2009.

**** NO REFUNDS DUE TO RAIN OR INCLEMENT WEATHER.**

SETUP: (Vendors can start to set up at 7:30 am on Saturday and can start to close down an hour prior to event closing Sunday NO EARLIER)

EQUIPMENT REMOVAL AND CLEAN UP: Vendors are responsible for the day-to-day cleanup of trash in the area around their booth and the appearance of their booth. Trash collection and removal will be provided by Management. Vendor agrees to remove all merchandise, displays, etc. not later than 9:00 a.m. on Monday, September 28th, 2009. A cleanup fee of \$200 will be assessed if property is not removed at that time.

PARKING: Parking is permitted in designated areas only and admission to the park and designated parking area is by permit only. Vendor will receive a limited number of permits for designated areas that are transferable only within its organization for successive shifts/days.

Deadline for Forms and Payment: September 1st, 2009

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